

Interagency Agreement
2009 IA-HSD Prostituted Youth Victim Advocacy Project

Executed By

The Seattle Police Department (SPD), a department of the
City of Seattle hereinafter referred to as "SPD";

Department Authorized Representative: Shawn Tonkin

610 5th Ave.

P.O. Box 34986

Seattle, WA. 98124-4986

and

The Human Services Department, an agency of the City of Seattle,
hereinafter referred to as "HSD";

Agency Authorized Representative: Terri Kimball

700 5th Ave, Ste. 5800

Seattle, WA. 98124-4215


IN WITNESS WHEREOF, the parties have executed this Agreement by having their representatives affix their signatures below.

HUMAN SERVICES DEPARTMENT

By: 
Alan Painter, Director

Date: 12-3-09

SEATTLE POLICE DEPARTMENT

By: 
John John Diaz, Interim Chief of Police

Date: 12/19/09

Authorized by Grant Program: *Edward Byrne Memorial Competitive Grant Program, American Recovery and Reinvestment Act (ARRA)*

WHEREAS, the Seattle Police Department (SPD) submitted an application to request American Recovery and Reinvestment Act (ARRA) of 2009 funds allocated through the Department of Justice, Bureau of Justice Assistance (BJA), Edward Byrne Memorial Competitive Grant Program on behalf of the Human Services Department (HSD), City of Seattle under Category VI-Improving Resources and Services for Victims of Crime; and

WHEREAS, based on SPD's successful application, the Department of Justice, BJA has awarded \$146,039 to SPD from these Edward Byrne Memorial Competitive Grant Program – ARRA funds under Category VI for HSD's Prostituted Youth Victim Advocacy Project; and

WHEREAS, the ARRA grant funding constitutes one-time funding for Improving Resources and Services for Victims of Crime; and

WHEREAS, the Department of Justice (DOJ), BJA has transferred the administration of the program to the Office for Victims of Crime, DOJ; and

WHEREAS, SPD shall pass through the award to HSD and shall provide necessary oversight and collaboration to ensure the successful completion of its project, as described herein;

WHEREAS, the grant program funding will provide:

- A new advocacy service for prostituted youth in Seattle-King County; and
- One (1) new FTE position –Prostituted Youth Victim Advocate.

NOW THEREFORE, the parties hereto agree as follows:

This Interagency Agreement contains six Articles.

ARTICLE I TERM OF AGREEMENT

The term of this Interagency Agreement shall be in effect from the date of execution until August 31, 2011, or until all grant funds are expended unless terminated earlier pursuant to the provisions herein.

ARTICLE II DESCRIPTION OF SERVICES AND BACKGROUND

HSD shall implement the Prostituted Youth Advocacy Project grant described above (i.e., Grant # 2009-SC-B9-0147), and shall create one (1) new FTE position – Prostituted Youth Victim Advocate (Advocate)– to be housed at a community-based agency under contract with HSD. This Advocate will identify, engage and support prostituted youth to gain safety, navigate complex systems, and gain access to existing services.

The Advocate will provide intensive advocacy services for an estimated 30 youth per year, for a total of 60 youth over the course of the two-year grant. As a result of this project, an estimated 25 youth per year for a total of 50 over the life of the grant will report one or more of the following outcomes:

- Increased knowledge of available resources (40)
- Increase in strategies for safety and/or harm reduction (40)
- Increased knowledge of the criminal justice system (30)
- Ability to make decisions and plan for the future (40)
- Ability to cope with the affects of trauma and abuse (20)

ARTICLE III ROLES AND RESPONSIBILITIES OF PARTICIPATING AGENCIES**A. HUMAN SERVICES DEPARTMENT.**

The Human Services Department shall be responsible for the following:

1. Complying with all Special Conditions, as described in Exhibit A attached and made a part hereof, including 1512 Quarterly Reporting, via the www.FederalReporting.gov portal, beginning after the first reporting period of October 10, 2009.
2. Creating all federal programmatic and financial reports required under the ARRA, as well as the City of Seattle's 360 Reports. Electronic copies will be submitted to SPD ten (10) days prior to the federal deadlines to allow time for SPD to review and submit the final reports.
3. Assigning key staff to be set up as primary users and trained on the City's 360 software to prepare the federal 1512 reports and internal management reports.
4. Maintaining appropriate documentation, including detailed spreadsheet of expenditures by task and related financial documents (i.e., timesheets, invoices) and project status reports and making such documentation available for inspection by SPD and state or federal auditors, as necessary.
5. Ensuring completion of all Performance Measures related to Category VI- Improving Resources and Services for Victims of Crime, as shown below.
 - One new FTE created: Prostituted Youth Victim Advocate
 - Essential services: 100% new essential services created. Prostituted youth victim advocacy services are not currently provided.
 - Collaborative Partnerships: 100% of partnerships and services will be new; no such position or work currently exists in our community.
 - One planned initiative implemented in this project.
 - Estimate 60 youth served by Victim Advocate.
 - Estimate 40 youth report positive outcomes after working with Advocate.
6. Drafting and ensuring the passage of authorizing City of Seattle legislation for the Prostituted Youth Advocacy Project.
7. Submitting reimbursement requests to SPD for expenses incurred in accordance with the approved grant budget.

B. SEATTLE POLICE DEPARTMENT

The Seattle Police Department shall be responsible for the following:

1. Processing all HSD requests for reimbursement, both to ensure payment to HSD for approved expenditures and to draw down reimbursement from DOJ.
2. Filing the quarterly SF 425 Financial Reports.
3. Overseeing the appropriate implementation and closeout of the grant.

ARTICLE IV REIMBURSEMENT

HSD shall incur authorized allowable expenses in accordance with the approved grant program narrative and project budget and shall submit reimbursement requests for expenses no more often than monthly, and at least quarterly.

Requests are due no later than 30 days after the end of the period in which the work was performed.

With each reimbursement request, HSD shall submit:

- Detailed spreadsheet of expenditures by task and related financial documents (i.e., timesheets, invoices); and
- Project status report.

These documents and invoices must be kept on file by HSD the Recipient and be made available upon request by the City or to state or federal auditors. Reimbursement will not be processed without accompanying documentation for the corresponding time period.

Reimbursement requests and accompanying documentation shall be submitted to:

Seattle Police Department, Fiscal Section
PO Box 34986
Seattle, WA 98124-4986
206-386-1996


ARTICLE V AMENDMENTS


No modification or amendment of the provisions hereof shall be effective unless in writing and signed by authorized representatives of the parties hereto. The parties hereto expressly reserve the right to modify this Agreement, by mutual agreement.


ARTICLE VI DISPUTE RESOLUTION


If there is a dispute of the terms and outcomes of this Agreement, including any addenda, the parties/programs that are involved with the particular Article being disputed shall first work with their immediate supervisory level. If the dispute cannot be resolved at this level, the Directors of both Departments shall come to a final decision based on the terms of the Agreement and/or Addendum.


Exhibit A


	Department of Justice Office of Justice Programs Bureau of Justice Assistance	AWARD CONTINUATION SHEET Grant	PAGE 2 OF 9
PROJECT NUMBER 2009-SC-B9-0147		AWARD DATE 09/16/2009	
<i>SPECIAL CONDITIONS</i>			
<ol style="list-style-type: none">1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -			
mail:			
Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530			
e-mail: oig.hotline@usdoj.gov			
hotline: (contact information in English and Spanish): (800) 869-4499			
or hotline fax: (202) 616-9881			
Additional information is available from the DOJ OIG website at www.usdoj.gov/oig .			
<ol style="list-style-type: none">6. RECOVERY ACT - Conflict with Other Standard Terms and Conditions The recipient understands and agrees that all other terms and conditions contained in this award, or in applicable OJP grant policy statements or guidance, apply unless they conflict or are superseded by the terms and conditions included here that specifically implement the American Recovery and Reinvestment Act of 2009, Public Law 111-5 ("ARRA" or "Recovery Act") requirements. Recipients are responsible for contacting their grant managers for any needed clarifications.			


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<p><i>SPECIAL CONDITIONS</i></p>			
<p>7. RECOVERY ACT – Access to Records; Interviews The recipient understands and agrees that DOJ (including OJP and the Office of the Inspector General (OIG)), and its representatives, and the Government Accountability Office (GAO), shall have access to and the right to examine all records (including, but not limited to, books, papers, and documents) related to this Recovery Act award, including such records of any subrecipient, contractor, or subcontractor.</p> <p>The recipient also understands and agrees that DOJ and the GAO are authorized to interview any officer or employee of the recipient (or of any subrecipient, contractor, or subcontractor) regarding transactions related to this Recovery Act award.</p> <p>8. RECOVERY ACT – One-time funding The recipient understands and agrees that awards under the Recovery Act will be one-time awards and accordingly that its proposed project activities and deliverables are to be accomplished without additional DOJ funding.</p> <p>9. RECOVERY ACT – Separate Tracking and Reporting of Recovery Act Funds and Outcomes The recipient agrees to track, account for, and report on all funds from this Recovery Act award (including specific outcomes and benefits attributable to Recovery Act funds) separately from all other funds, including DOJ award funds from non-Recovery Act awards awarded for the same or similar purposes or programs. (Recovery Act funds may be used in conjunction with other funding as necessary to complete projects, but tracking and reporting of Recovery Act funds must be separate.)</p> <p>Accordingly, the accounting systems of the recipient and all subrecipients must ensure that funds from this Recovery Act award are not commingled with funds from any other source.</p> <p>The recipient further agrees that all personnel (including subrecipient personnel) whose activities are to be charged to the award will maintain timesheets to document hours worked for activities related to this award and non-award-related activities.</p> <p>10. RECOVERY ACT – Subawards – DUNS and CCR for Reporting The recipient agrees to work with its first-tier subrecipients (if any) to ensure that, no later than the due date of the recipient's first quarterly report after a subaward is made, the subrecipient has a valid DUNS profile and has an active registration with the Central Contractor Registration (CCR) database.</p> <p>11. RECOVERY ACT – Subawards – Monitoring The recipient agrees to monitor subawards under this Recovery Act award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of Recovery Act funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.</p>			


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<i>SPECIAL CONDITIONS</i>			
12. RECOVERY ACT -- Recovery Act Transactions Listed in Schedule of Expenditures of Federal Awards and Recipient Responsibilities for Informing Subrecipients			
(a) The recipient agrees to maintain records that identify adequately the source and application of Recovery Act funds, to maximize the transparency and accountability of funds authorized under the Recovery Act as required by the Act and in accordance with 2-CFR 215.21, "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-profit Organizations" and OMB A-102 Common Rules provisions (relating to Grants and Cooperative Agreements with State and Local Governments).			
(b) The recipient agrees to separately identify the expenditures for Federal awards under the Recovery Act on the Schedule of Expenditures of Federal Awards (SEFA) and the Data Collection Form (SF-SAC) required by OMB Circular A-133. This condition only applies if the recipient is covered by the Single Audit Act Amendments of 1996 and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." This shall be accomplished by identifying expenditures for Federal awards made under the Recovery Act separately on the SEFA, and as separate rows under Item 9 of Part III on the SF-SAC by CFDA number, and inclusion of the prefix "ARRA-" in identifying the name of the Federal program on the SEFA and as the first characters in Item 9d of Part III on the SF-SAC.			
(c) The recipient agrees to separately identify to each subrecipient the Federal award number, CFDA number, and amount of Recovery Act funds, and to document this identification both at the time of subaward and at the time of disbursement of funds. When a recipient awards Recovery Act funds for an existing program, the information furnished to subrecipients shall distinguish the subawards of incremental Recovery Act funds from regular subawards under the existing program.			
(d) The recipient agrees to require its subrecipients to specifically identify Recovery Act funding on their SEFA information, similar to the requirements for the recipient SEFA described above. This information is needed to allow the recipient to properly monitor subrecipient expenditure of Recovery Act funds as well as facilitate oversight by the Federal awarding agencies, the DOJ OIG, and the GAO.			
13. RECOVERY ACT -- Reporting and Registration Requirements under Section 1512 of the Recovery Act.			
(a) This award requires the recipient to complete projects or activities which are funded under the Recovery Act and to report on use of Recovery Act funds provided through this award. Information from these reports will be made available to the public.			
(b) The reports are due no later than ten calendar days after each calendar quarter in which the recipient receives the assistance award funded in whole or in part by the Recovery Act.			
(c) Recipients and their first-tier recipients must maintain current registrations in the Central Contractor Registration (www.ccr.gov) at all times during which they have active federal awards funded with Recovery Act funds. A Dun and Bradstreet Data Universal Numbering System (DUNS) Number (www.dnb.com) is one of the requirements for registration in the Central Contractor Registration.			
(d) The recipient shall report the information described in section 1512(c) of the Recovery Act using the reporting instructions and data elements that will be provided online at www.FederalReporting.gov and ensure that any information that is pre-filled is corrected or updated as needed.			
(e) The recipient shall notify the OJP program manager of submission of its section 1512(c) report at the time the report is submitted per (d) above. Notification to OJP may be either by submission of a copy of the section 1512(c) data report, or (if not practicable) by electronic notification to the OJP program manager confirming submission of the report. Failure to provide the required notification to OJP will be deemed a failure to report under section 1512(c).			

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SPECIAL CONDITIONS			
14. RECOVERY ACT - Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct			
The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for Recovery Act funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving Recovery Act funds. This condition also applies to any subrecipients: Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -			
mail: Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530			
e-mail: oig.hotline@usdoj.gov			
hotline: (contact information in English and Spanish): (800) 869-4499			
or hotline fax: (202) 616-9881			
Additional information is available from the DOJ OIG website at www.usdoj.gov/oig .			
15. RECOVERY ACT - Protecting State and Local Government and Contractor Whistleblowers (Recovery Act, section 1553)			
The recipient recognizes that the Recovery Act provides certain protections against reprisals for employees of non-Federal employers who disclose information reasonably believed to be evidence of gross mismanagement, gross waste, substantial and specific danger to public health or safety, abuse of authority, or violations of law related to contracts or grants using Recovery Act funds. For additional information, refer to section 1553 of the Recovery Act. The text of Recovery Act is available at www.ojp.usdoj.gov/recovery .			
16. RECOVERY ACT - Limit on Funds (Recovery Act, section 1604)			
The recipient agrees that none of the funds under this award may be used by any State or local government, or any private entity, for construction costs or any other support of any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool.			
17. RECOVERY ACT - Infrastructure Investment (Recovery Act, sections 1511 and 1602)			
The recipient agrees that it may not use any funds made available under this Recovery Act award for infrastructure investment absent submission of a satisfactory certification under section 1511 of the Recovery Act. Should the recipient decide to use funds for infrastructure investment subsequent to award, the recipient must submit appropriate certifications under section 1511 of the Recovery Act and receive prior approval from OJP. In seeking such approval, the recipient shall give preference to activities that can be started and completed expeditiously, and shall use award funds in a manner that maximizes job creation and economic benefits. The text of the Recovery Act (including sections 1511 and 1602) is available at www.ojp.usdoj.gov/recovery .			

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SPECIAL CONDITIONS			
<p>18. RECOVERY ACT – Buy American Notification (Recovery Act, section 1605)</p> <p>The recipient understands that this award is subject to the provisions of section 1605 of the Recovery Act ("Buy American"). No award funds may be used for iron, steel, or manufactured goods for a project for the construction, alteration, maintenance, or repair of a public building or public work, unless the recipient provides advance written notification to the OJP program office, and a Grant Adjustment Notice is issued that modifies this special condition to add government-wide standard conditions (anticipated to be published in subpart B of 2 C.F.R. part 176) that further implement the specific requirements or exceptions of section 1605.</p>			
<p>Section 1605 of the Recovery Act prohibits use of any Recovery Act funds for a project for the construction, alteration, maintenance, or repair of a public building or public work unless all of the iron, steel, and manufactured goods used in the project are produced in the United States, subject to certain exceptions, including United States obligations under international agreements.</p>			
<p>For purposes of this special condition, the following definitions apply:</p>			
<p>"Public building" and "public work" means a public building of, and a public work of, a governmental entity (the United States; the District of Columbia; commonwealths, territories, and minor outlying islands of the United States; State and local governments; and multi-State, regional, or interstate entities which have governmental functions). These buildings and works may include, without limitation, bridges, dams, plants, highways, parkways, streets, subways, tunnels, sewers, mains, power lines, pumping stations, heavy generators, railways, airports, terminals, docks, piers, wharves, ways, lighthouses, buoys, jetties, breakwaters, levees, and canals, and the construction, alteration, maintenance, or repair of such buildings and works.</p>			
<p>"Manufactured good" means a good brought to the construction site for incorporation into the building or work that has been--</p> <ul style="list-style-type: none">(1) Processed into a specific form and shape; or(2) Combined with other raw material to create a material that has different properties than the properties of the individual raw materials.			
<p>"Steel" means an alloy that includes at least 50 percent iron, between .02 and 2 percent carbon, and may include other elements.</p>			
<p>For purposes of OJP grants, projects involving construction, alteration, maintenance, or repair of jails, detention facilities, prisons, public crime victims' shelters, police facilities, or other similar projects will likely trigger this provision.</p>			
<p>NOTE: The recipient is encouraged to contact the OJP program manager – in advance – with any questions concerning this condition, including its applicability to particular circumstances.</p>			

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<i>SPECIAL CONDITIONS</i>			
<p>19. RECOVERY ACT - Wage Rate Requirements under Section 1606 of the Recovery Act (a) Section 1606 of the Recovery Act requires that all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government pursuant to the Recovery Act shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code.</p> <p>Pursuant to Reorganization Plan No. 14 and the Copeland Act, 40 U.S.C. 3145, the Department of Labor has issued regulations at 29 CFR Parts 1, 3, and 5 to implement the Davis-Bacon and related Acts. Regulations in 29 CFR 5.5 instruct agencies concerning application of the standard Davis-Bacon contract clauses set forth in that section. The standard Davis-Bacon contract clauses found in 29 CFR 5.5(a) are to be incorporated in any covered contracts made under this award that are in excess of \$2,000 for construction, alteration or repair (including painting and decorating).</p> <p>(b) For additional guidance on the wage rate requirements of section 1606, contact your awarding agency. Recipients of grants, cooperative agreements and loans should direct their initial inquiries concerning the application of Davis-Bacon requirements to a particular federally assisted project to the Federal agency funding the project. The Secretary of Labor retains final coverage authority under Reorganization Plan Number 14.</p> <p>20. RECOVERY ACT - Misuse of award funds The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.</p> <p>21. RECOVERY ACT -- Additional Requirements and Guidance The recipient agrees to comply with any modifications or additional requirements that may be imposed by law and future OJP (including government-wide) guidance and clarifications of Recovery Act requirements.</p> <p>22. RECOVERY ACT - Quarterly Financial Reports The recipient agrees to submit quarterly financial status reports to OJP. At present, these reports are to be submitted on-line (at https://grants.ojp.usdoj.gov) using Standard Form SF 269A, not later than 45 days after the end of each calendar quarter. The recipient understands that after October 15, 2009, OJP will discontinue its use of the SF 269A, and will require award recipients to submit quarterly financial status reports within 30 days after the end of each calendar quarter, using the government-wide Standard Form 425 Federal Financial Report form (available for viewing at www.whitehouse.gov/omb/grants/standard_forms/ffr.pdf). Beginning with the report for the fourth calendar quarter of 2009 (and continuing thereafter), the recipient agrees that it will submit quarterly financial status reports to OJP on-line (at https://grants.ojp.usdoj.gov) using the SF 425 Federal Financial Report form, not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the grant period.</p>			

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<p><i>SPECIAL CONDITIONS</i></p>			
<p>23. RECOVERY ACT – Provisions of Section 1512(c) The recipient understands that section 1512(c) of the Recovery Act provides as follows:</p> <p>Recipient Reports- Not later than 10 days after the end of each calendar quarter, each recipient that received recovery funds from a Federal agency shall submit a report to that agency that contains--</p> <ul style="list-style-type: none"> (1) the total amount of recovery funds received from that agency; (2) the amount of recovery funds received that were expended or obligated to projects or activities; and (3) a detailed list of all projects or activities for which recovery funds were expended or obligated, including-- <ul style="list-style-type: none"> (A) the name of the project or activity; (B) a description of the project or activity; (C) an evaluation of the completion status of the project or activity; (D) an estimate of the number of jobs created and the number of jobs retained by the project or activity; and (E) for infrastructure investments made by state and local governments, the purpose, total cost, and rationale of the agency for funding the infrastructure investment with funds made available under this Act, and name of the person to contact at the agency if there are concerns with the infrastructure investment. (4) Detailed information on any subcontracts or subgrants awarded by the recipient to include the data elements required to comply with the Federal Funding Accountability and Transparency Act of 2006 (Public Law 109-282), allowing aggregate reporting on awards below \$25,000 or to individuals, as prescribed by the Director of the Office of Management and Budget. <p>24. RECOVERY ACT – Inapplicability of General Non-supplanting Requirement to this Award The recipient understands that, for purposes of this award, the general non-supplanting requirement of the OJP Financial Guide (Part II, Chapter 3) does not apply.</p> <p>25. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.</p> <p>26. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in the current edition of the OJP Financial Guide.</p> <p>27. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.</p> <p>28. The recipient agrees, if the funds are used for the hiring and employing of new, additional law enforcement officers and support personnel, that the units of local government will establish procedures to give members of the Armed Forces who, on or after October 1, 1990, were or are selected for involuntary separation (as described in Section 1141 of Title 10, United States Code), approved for separation under Section 1174a or 1175 of such title, or retired pursuant to the authority provided under Section 4403 of the Defense Conversion, Reinvestment, and Transition Assistance Act of 1992 (division D of Pub. L. No. 102-484; 10 U.S.C. 1923 note), a suitable preference in the employment of persons as additional law enforcement officers or support personnel.</p>			

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<i>SPECIAL CONDITIONS</i>			
<p>29. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2009-SC-B9-0147 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the SMART Office, and the Office for Victims of Crime. Points of view or opinions in this document are those of the author and do not represent the official position or policies of the United States Department of Justice." The current edition of the OJP Financial Guide provides guidance on allowable printing and publication activities.</p> <p>30. To promote information exchange and coordinate technical assistance, the Bureau of Justice Assistance requires grant recipients to obtain written approval from the BJA State Policy Advisor prior to using Federal grant funds to travel to non-OJP conferences and trainings.</p> <p>31. The recipient agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.</p> <p>32. No portion of these federal grant funds shall be used towards any part of the annual cash compensation of any employee of the grantee whose total annual cash compensation exceeds 110% of the maximum salary payable to a member of the Federal government's Senior Executive Service at an agency with a Certified SES Performance Appraisal System for that year.</p> <p>This prohibition may be waived on an individual basis at the discretion of the Assistant Attorney General for OJP.</p> <p>33. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.</p>			